

Apple iPhone Setup

Introduction

Follow these instructions to configure your Apple iPhone to synchronize with the UkMailExchange. The iPhone only supports email synchronization using the IMAP protocol. Calendar, contacts, and tasks are **not** supported.

Step One - Locate Settings Icon

Click the iPhone **Home** button to open the **Home Menu**.

Tap the **Settings** icon, located on the right hand side of the screen.

The **Settings Menu** is displayed.



Step Two - Select Mail Settings

From the Settings Menu, select Mail by tapping the Mail icon.

The **Account Menu** is displayed.



Step Three - Add Email Account

From the Mail Menu, tap Add Account...

Select **Other** from the email account list.

The Account Menu is displayed.



Step Four - Enter Email Account Information

Ensure that the IMAP tab is selected.

Required fields are:

Name: the account holders name

Address: E.g. *tom@cmgtransport.com*

Description: an identifying name for the account



Step Five - Define Email Servers

Required fields for Incoming and Outgoing Mail Servers:

Host Name: *www.UkMailExchange.com*

User Name: enter your email address

Password: enter your email account password



Step Six - Advanced Email Settings

Tap **Advanced** to open the **Advanced Menu**.

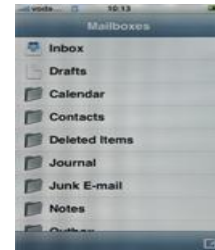
You can optionally change the default **Drafts**, **Sent**, and **Deleted** destination folders.

Your Mail Account is now configured.



Step Seven - Open Inbox

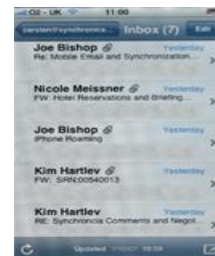
Click the **Home** button to return to the **Home Menu**. From the **Home Menu**, click the **Mail** icon.



Step Eight - Synchronize Email

As soon as you open your mailbox, the iPhone connects to the Mobile Gateway and begins retrieving messages (there may be a pause for a few seconds if you have many items in your inbox).

You can now view and reply to your emails using your Apple iPhone.



Additional Support

Due to the multi party nature of the internet and computing in general UkMailExchange.com can only provide limited support for “third party software \ devices” such as the iPhone.

We do however keep a database of all issues our customers encounter and encourage customers to notify us of any such irregularities so they can be investigated by a support member.

Please e-mail us at: support@ukmailexchange.com or use our contact form on the ukmailexchange.com website.

Version

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